

Court Tower Resident Meeting Minutes

DATE & TIME: Tuesday November 25, 2025 at 1:30pm

ATTENDANCE: 30 tenants along with Emma Boushele, Melanie Robertson-Bloechl, Katie Reichenberger, Lori Duclon RN & Erin Reismann CSW

ERIN'S ANNOUNCEMENTS

- Free thanksgiving meals from Father Carr's that will be coming on Thanksgiving day. As this was Erin's first Thanksgiving at Court Tower, discussed how the meals are delivered to main lobby and come labeled from Father Carr's.
- Holiday Party will be held on December 30, 2025 at 1:00pm in the dining room on the first floor. There is a sign up sheet on the first floor bulletin board so please sign up if you are coming so we can plan for how much food to make. The menu will be ham, stuffing, au gratin potatoes, rolls, cranberry sauce and dessert. A special guest will be attending as well. Everyone is encouraged to attend.
- Christmas Caroling will be happening on Tuesday December 16, 2025 starting at 5pm so if you want to be a singer please sign up and meet in the library on the first floor. They will start on the 14th floor and descend down so please come to your door to listen.
- Holiday decorating was discussed and it was decided that Erin would just pick an afternoon to do it and all that want to help are welcome to do so. There are a lot of older holiday decorations so staff is looking to purge older and overly used decorations. In the past, tenants could donate their own stuff to decorate. Erin discussed that moving forward if you want to donate your own things, you will sign off stating that you are donating them to housing so that there is not confusion on what items are whose.
- Erin highlighted to watch for signs for Father Carr's Christmas free meal going up once Thanksgiving is over.

- Erin also highlighted the changes in staff hours in December due to trainings, staff days off and holidays. She created a calendar for December so show all the changes.
- If anyone would like to get a newsletter delivered to their door or get each month by email, please talk to Erin.

KATIE'S ANNOUNCEMENTS

- Please do not follow Josh and Emma around the building while they are working. If you need something fixed, please put in a work order. If you are looking for Katie or Erin, please stop into the first floor office. If they are not able to meet with you please call them and leave a message.
- Keep in mind when you are decorating for the holidays, you can not have any door mats outside of your door. You can not decorate the hand rails in the hallways. Only can decorate your door and door jam.
- No smoking is allowed by the building or in your garages.
- Keep in mind when you are discussing politics in the building that you keep it respectful and kind.
- Please pick up after your dogs
- Please use the complaint forms located outside of the office to report a lease violation or complaint. If Katie is not aware something is happening she cant correct it.
- With the holidays coming up, please make sure you report if you are going to have visitors staying with you for any length of time. You are responsible for your behaviors while they are visiting you.
- There have been several apartments reported to have fruit flies in their apartments so discussed how to get rid of them.
- Recycling bins were placed on the floors for tenant convenience but if they are full, please do not just pile them on the floor. If the bin is full, you are responsible to going outside to place them in the correct dumpster.
- At this time, we do not have any active cases of bed bugs.

- If you put anything in the drop box, please make sure you have your name and apartment number
- With the holidays, please are getting more and more packages so please pay attention to make sure you are taking the correct package and if you take by accident please bring it back or deliver to the right apartment
- Please do not keep shopping carts in your apartments for an extended period of time
- The new fire system passed and is up and working. She acknowledged the inconvenience and time that all the tenants had to go through the installation but in the long run it will be better and safer for the building.
- If you accidentally get someone else's mail, you can put it back in the outgoing mail slot. It was also suggested that you be neighborly and place it under your neighbors apartment door as well but it was discussed if this is legal or not.
- Katie clarified that she has other properties as well as Court Tower so wanted to bring up that tenants might be seeing people come into the building that they do not recognize to meet with her.
- The first floor office is no longer locked during open office hours but Mel wanted to stress the importance that it is not a place to chit chat or wait for staff as she has to be able to use the office for business.
- Garages are not only for person's with vehicles. Anyone is eligible to get a garage if they want one. Tenants are not allowed to smoke in their garage. If you have a garage and you chose not to park in it with your vehicle, then she asks that you park in the back of all the garages and leave the front spaces for those that do not have a garage.
- With the cold weather coming, there might be more unhoused individuals that might be seeking refuge out of the weather in the common areas of Court Tower. If you find someone sleeping in the common areas, please call the non-emergency police number. People might walk in behind tenants and she asks that you do not create a confrontation with the

person for the tenant's safety. You can not pull the door shut behind you due to the automatic door opener.

- We have not been informed on what the snow plow schedule will be this winter yet but we will let staff know once we know.
- There has been some complaints about the size of some dogs allowed to live at Court Tower. Discussed assistive animals and emotional support animals. If anyone is interested in getting an animal, they need to be pre-approved by Katie before the animal is brought on property. Katie also stressed the importance of having a pet sponsor in case someone passes away or ends up in the hospital.

RESIDENT CONCERNS OR COMMENTS

- Jill Johnson brought up an experience that she had with Spectrum personnel at Walmart as they "scammed" her and sent her all this equipment when she did not even ask to get services started.