

Waite Rug Resident Meeting Minutes

DATE

November 18, 2025

TIME

10:30am

RESIDENTS IN ATTENDANCE

5 residents & 1 caregivers/family

STAFF IN ATTENDANCE

Brittany James (Property Manager), Erin Reismann, CSW (Social Service Coordinator)

BRITTANY REPORT

- Parking lot
 - Lines and numbers were painted in the parking lot. No assigned parking as been done yet but will be done in the near future. There are 4 disabled parking spots that can not be assigned per city ordinance. Also the north building was sold to another business so you can not park in there parking spots and if you do they have informed staff they will have you towed.
- Maternity Leave and Time Off
 - Once baby is born, Brittany plans on taking 3 months off for her maternity leave so closer to the time of this she will inform everyone on who to reach out to during her time off to address rent and lease issues.
- Trash in Hallways
 - Do not leave trash in the hallways outside of your apartment. Please remove garbage to the dumpster immediately.
- Messes in Common Areas
 - If you accidentally make a mess or are hanging out in any common area, make sure you clean up after yourself. It is not the janitor's responsibility to clean up after tenants. If you accidentally make a mess and are unable to clean it up, please reach out to staff.
- No Urine or Feces in Public Garbage Cans

RESIDENT CONCERNS OR COMMENTS

- November Waite Rug Gazette
 - Not posted on the Oshkosh Housing Authority website. Erin will make sure it gets posted.
- OHA Waiting List Pop Up on Website
 - Is very annoying as it pops up after every click you make on the website. Erin will contact Michelle with the Housing Authority to see if it can be addressed.
- New Gutter over Westside Entrance
 - The gutter was placed up but it is not flush to the adjoining wall so there is still water leaking and flowing from the roof onto the sidewalk where there has been ice issues in the past. Birttany will address.
- Tree Removal

- Thanks were given to staff for addressing this issue that was brought up during the last resident meeting.

ERIN REISMANN REPORT

- Thanksgiving Get Together
 - Sat. November 22nd At 1pm in the community room
 - Bring a dish to pass & your own refreshments
- Father Carr's Thanksgiving Meal
 - Sign up by November 20th
 - Drivers will deliver the meal to your door so please make sure you are home
- Holiday Party
 - Thursday December 18th at 1pm in community room on second floor
 - Ham, potatoes, stuffing, corn, roll and dessert (Janice will supply the desserts)
 - Punch, water and coffee
 - Free for all residents
 - Sign up if you plan on attending so we know how much food to make
 - Input was asked if they wanted to do a gift exchange or some other activity but it was decided just to have lunch and music
- Fire Department Presentation
 - Tuesday January 27 at 10:30am in theater
- Medicare Open Enrollment
 - Open until December 7th so stop in to see Erin if you are wanting to check out other plans or review your current plan to see if there are any changes.
- Newsletters
 - If want by email or paper copy left at your door let Erin know
- Time off Coming Up
 - calendar for rest of Nov, December and January was given to all that attended and will be in the office for others as well in the next newsletter.
- Reserving theater or community room for private function
 - Can be done by contacting Erin. There is an agreement that you sign and it will be posted that the room is reserved for a private function
- Emergency Med sheets
 - Placement in each apartment was discussed. However, it was discovered that apartments are widely different so more consideration will need to go into proper placement.
- Scams
 - Never give any personal information over the phone
 - Medicare, SSA, bank will never ask or call you
 - If in doubt, hang up and call the place directly using the phone number that you either know is correct or you find yourself – not the one they give you
 - If they are pressuring you that you need to provide information or money immediately, sign that it is a scam

NEXT MEETING

Wednesday January 21st at 10:30am in the Theater Room