

# CHRISTMAS DECORATIONS



N S Q N W M H P S N U N D R T Q U W W S  
 W I H O R R P W A O O Q Z B N R E A T P  
 L R O I D I E E A P J B K F E H L V L Y  
 N W P E N W B A Y I F Y B H N D D Q W G  
 H P T N A Y K B T X D N D I F L N I W V  
 H M K O L X O S S H E M M I R G A B C K  
 M U V C R B R E K C A R C T U N C K Z I  
 U L A E A O W W J I G T X J B E L L S O  
 N J D N G O M N T N E M A N R O N N U E  
 H R K I B K C C I R Q I O R Y Y Q T K F  
 C C L P E K A L F W O N S J N J T S H J  
 A P I X W W K A N N Z E K K K D E L B I  
 N S W H X N K L N A T I V I T Y F E G F  
 D T G N I K C O T S C A O T H V R S R K  
 Y H T W I E F G Q F A X G F O W T N U T  
 B G T K J F M D F I R E P L A C E I I H  
 M I M R L R Z D C X D F D J T I H T N O  
 T L W E W G F G E W S E O T E L T S I M  
 R J R E N I R U G I F N P C R E P A P P  
 S X U Q E E S Z L H D I N M M H N G T A



TREE  
 STOCKING  
 WREATH  
 GARLAND  
 CANDLE  
 FIGURINE  
 ORNAMENT  
 TINSEL  
 RIBBON  
 TWINKLING  
 LIGHTS  
 BELLS



# Tower Times



Volume 10, Issue 12  
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Court Tower Apartments 100 Court St., Oshkosh, WI 54901

## 2021 Holiday Office Hours

The Housing Authority offices will be closed on Thursday, 12/23, Friday, 12/24 and Friday, 12/31 for the winter holidays. Wishing everyone Happy Holidays!



## It's the Thought that Counts

It's not unusual to want to give a gift during the holiday season to someone you like or someone who has helped you during the past year. Just remember, it is the policy of the Housing Authority that Housing Authority employees are **NOT** allowed to accept gifts from those we serve. Our staff asks that you not give gifts to them as they do not want to put anyone in an uncomfortable situation or hurt anyone's feelings by not accepting a gift.

If you want to show your appreciation to staff during the holiday season, a simple, "Thank you. I'm glad you are here", or a note to our supervisor stating your appreciation goes a long way in spreading your warm holiday wishes.



## Manager's Corner

### Lock your windows in the winter

Please lock your windows using the hardware on the middle sill of the window. Turn the hardware to the left to lock it. Locking the window creates a tight seal. It reduces any windy breezes or water that may come in the window so it helps keep your unit warmer.

### Recycling and trash

Please remember that there is a garbage chute on every floor. Please use these appropriately. Make sure all garbage is bagged when putting it in the chute. For recycling, please take them to the appropriate dumpsters off of Court Street. Do your best to rinse out and breakdown all recyclables. Please do not place items outside of the chute or recycling bin. Please do not leave your garbage and recycling by the service hallway door on the overnights or over the weekends.

### Snow removal and car removal

Please have all vehicles removed from parking areas (East side of Court Tower and the back side of the first set of Otter Street garages) by 1:30pm on weekdays when snow is greater than 2 inches. Please park your vehicles appropriately on Court or in other areas of public parking until the plow crew has completed clearing snow. We do this for your safety.

If you do not move your vehicle after a snow event of more than 2 inches, the following steps will be taken to alleviate this situation.

Violation 1: You will be assessed a \$30.00 fine for not moving your vehicle.

Violation 2: If you receive another non removal violation it will be another \$30.00 fine, your car will be towed and you will lose your parking privileges to park your vehicle at Court Tower.

We will do our best to post signs on the 1st Floor or in the elevators. Sometimes I may make an announcement on the building wide speaker.

### Smoking Policy

Just wanted to provide a reminder about the appropriate areas to smoke

# Stay Safe This Holiday Season



- Wear a mask in indoor public spaces.
- Stay home if you feel sick or have been in close contact with someone who has COVID-19.
- Consider going to the store at less busy times and practice physical distancing.

**YOU STOP THE SPREAD**



### Father Carr's Place 2B Home Delivered Holiday Meals

Father Carr's Place 2B volunteers will be providing home cooked meals on Christmas Day, Saturday, 12/25/21 from 10:00 - 11:00 AM. If you would like a Christmas Day meal, contact Jane at 920-424-1483 or [janes@ohawcha.org](mailto:janes@ohawcha.org).

The **deadline** to sign up is **Wednesday, 12/15/21**.







**Reduce your risk of getting or spreading COVID-19 while staying connected with friends and family this holiday season.**

- ❄ Encourage everyone to wear a mask.
- ❄ If you are sharing a meal, provide extra space between chairs at the table.
- ❄ Consider setting up different areas of your for activities to avoid crowding.
- ❄ Use single-use cups, plates, and utensils if food is served.

For more tips on how to keep your family safe and healthy visit [www.dhs.wi.gov/covid-19/community.htm](http://www.dhs.wi.gov/covid-19/community.htm)



outside of the building. First, you must be 50 feet from Court Tower Apartments as well as any of the Housing Authority owned buildings shared within the property. This includes the use of all vaping devices. Typically there will be a smoking urn located in appropriate areas. **Finally, smoking is NOT allowed inside any HA building or apartment.**

Lora Southworth, Property Manager, Court Tower & Waite Rug Place  
Office: 920-303-5400 Fax: 920-424-7649 Email: [loras@ohawcha.org](mailto:loras@ohawcha.org)

**Social Security Announces 5.9 Percent Benefit Increase for 2022**

Social Security and Supplemental Security Income (SSI) benefits will increase 5.9 percent in 2022. The 5.9 percent cost-of-living adjustment (COLA) will begin with benefits payable to more than 64 million Social Security beneficiaries in January 2022. Increased payments to more than 8 million SSI beneficiaries will begin on December 31, 2021. This will also affect those that receive Veterans and Medicare benefits.

Please provide your new benefit letter to the Court Tower office to be copied when you receive it.



**Court Tower Snow Removal Policy**

Please have all vehicles removed from parking areas (East side of Court Tower and the back side of the first set of Otter Street garages) by 1:30 PM on weekdays when snow is greater than 2 inches. Fines and possible towing will be enforced for not moving your vehicle.

Ultimately, if you have a garage, you are responsible to clear snow from the direct area in front of your garage. As a courtesy, and when we can, maintenance will remove snow 1-2 feet in front of every garage.

**Court Tower Staff**  
**Lora Southworth: Property Manager**  
 920-303-5400 [loras@ohawcha.org](mailto:loras@ohawcha.org)  
**Jane Spietz: Social Service Coordinator**  
 920-424-1483 [janes@ohawcha.org](mailto:janes@ohawcha.org)  
**Josh Wendt: Maintenance**  
**Linda Breitzman: Housekeeping**  
**After Hours On Call Emergencies:**  
 920-966-4235

**Nurses Teresa Paulus & Lori Duclon:** Call them at 920-424-1470 Ext. 124 to schedule an appointment.

**Nurse Open Hour:** cancelled until further notice.



### Court Tower Office Hours

Hours or services may differ due to COVID-19.  
 All of Lora and Jane's phone calls are being forwarded to our work cellular phones which are on us all of the time.

Lora: 920-303-5400 [loras@ohawcha.org](mailto:loras@ohawcha.org)

Jane: 920-424-1483 [janes@ohawcha.org](mailto:janes@ohawcha.org)

**Court Tower Mealsite**  
**920-420-1994**

### Court Tower Room Directory

Room 205 - Den  
 Room 405 - Nurses' Office, Salon  
 Room 805 - Community Room  
 Room 1205 - Fitness Room

# Court Tower December 2021

| Sun                   | Mon  | Tue                        | Wed | Thu    | Fri  | Sat              |
|-----------------------|--|----------------------------|-----|--------|--|------------------|
|                       |  |                            | 1   | 2      | 3<br>Wil-Kil Canine Inspections for Floors 13 & 14<br>8 AM—Noon                  | 4<br>            |
| 5                     | 6 Hanukkah ends<br>                        | 7                          | 8   | 9      | 10   | 11               |
| 12                    | 13   | 14<br>BUG DAY<br>9TH FLOOR | 15  | 16<br> | 17   | 18               |
| 19                    | 20<br>VIRTUAL OHA BOARD MEETING<br>3:30 PM | 21 Winter Solstice<br>     | 22  | 23     | 24 Christmas Eve<br>HOUSING AUTHORITY OFFICES ARE CLOSED ON 12/23, 12/24 & 12/31 | 25 Christmas<br> |
| 26 Kwanzaa begins<br> | 27   | 28                         | 29  | 30     | 31 New Year's Eve<br>  |                  |