

A Publication of Oshkosh/ Winnebago County Housing Authority's Family Self Sufficiency Program



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Family Self Sufficiency





I hope your Thanksgiving was Happy! Now let's get ready for the rest of the Holidays!

### Father Carr's Christmas Meal :

Father Carr's Place 2B will provide a free Noon meal on December 25. If you would like a meal delivered to your home, please sign up by calling 231-2378. Deliveries are from 10:30 AM – 12 PM. Children's Christmas Breakfast is on December 22nd from 9AM-10:30AM. Children are invited to join them for breakfast, a gift and a visit from Santa.

### Salvation Army Holiday Assistance:

Please see page 12 in this newsletter to sign up. Last day is December 11th!

### **Open Enrollment for Insurance:**

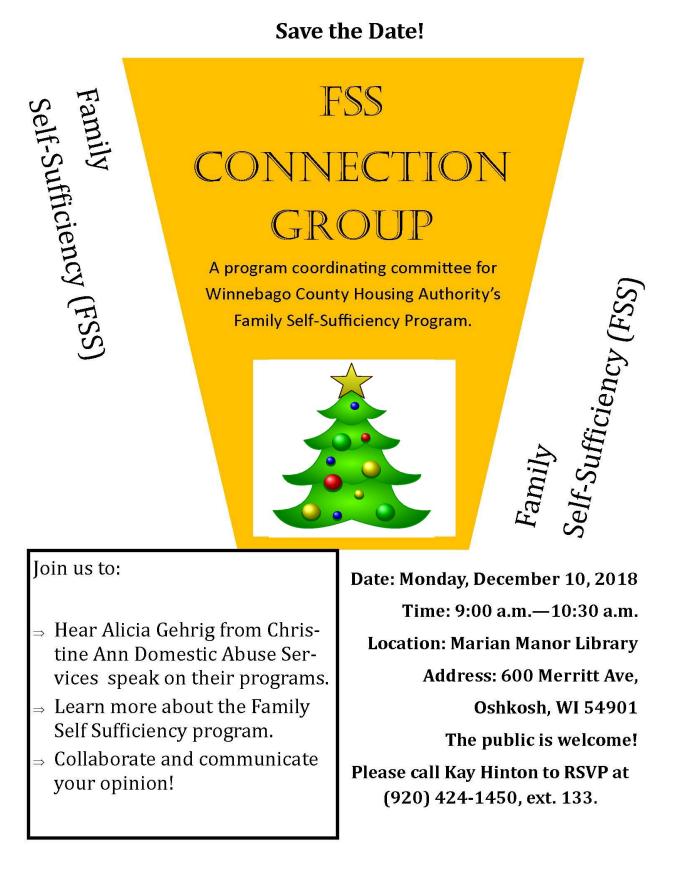
Please see page 9 for open enrollment this year. Sign up starts 11/1/2018 and ends 12/15/2018.

I hope you find some time to relax and enjoy all the things that make this world a pretty place. Enjoy the rest of this newsletter with educational opportunities, job fairs, employment workshops, community events and more! Call me at 920-424-1470 x133 if you have any questions!

Happy Holidays! Kay Hinton FSS Coordinator







### JOB CENTERS Oshkosh DECEMBER 2018

Monday	Tuesday	Wednesday	Thursday	Friday
3	4 RESUME REVIEW 9:30 & 10:00	5 Reemployment Services Workshop 9AM – 12PM	6 MOCK INTERVIEWS 10:30AM – 11:30AM	7 GO TO <u>foxvalleyiobcenters.com</u> FOR ONSITE RECRUITMENTS AT JOB CENTERS
10	11 RESUME REVIEW 9:30 & 10:00	<b>12</b> Reemployment Services Workshop 9AM – 12PM	<b>13</b> NAVIGATING the INTERNET WORKSHOP 10:00 - 11:00AM	14
17 CAREER EXPLORATION WORKSHOP 9:00 - 11:00	18 RESUME REVIEW 9:30 & 10:00	19 Reemployment Services Workshop <u>9AM – 12PM</u> LinkedIn Workshop 9:00 – 11:00	20 MOCK INTERVIEWS 10:30PM – 11:30PM COMPUTER BASICS 1 WORKSHOP 2:00PM	21
24 Job Center Closed	25 MERRY CHRISTMAS WISHES TO ALL Job Center Closed	<b>26</b> Reemployment Services Workshop 9AM – 12PM	COMPUTER BASICS 2 WORKSHOP 2:00PM	28
31 Happy New Year Job Center Closed				



Your local Child Care Resource & Referral Agency

> 1-800-749-5437 www.ccrrfoxvalley.org

Looking for child care or know someone who is? We can help!

## Get the information you need to find quality child care.

Receive a list of regulated child care providers in your area- PLUS valuable information to help you make the best choice for you and your family.

Call CCR&R and a knowledgeable Referral Specialist can offer FREE personalized service to help you find child care.

### Menasha Job Center Family Self Sufficiency

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Mon	Tue	Wed	Thu	Fri
3 Career Exploration Workshop 9:00 AM – 11:00 AM	4	5 Resume, Cover Letter & Job Searching Workshop 9:00 AM – 11:00 AM	6 Workforce Innovation & Opportunity Act Orientation 2:00 PM	7 Job Club featuring Employer – Clarity Care
10 There, Their or They're – Which One Do I Use On My Resume? Workshop 9:30 AM – 11:30 AM	11	12 Interviewing: Sell Yourself Workshop 1:00 PM – 4:00 PM	13 Workforce Innovation & Opportunity Act Orientation 2:00 PM	14 Job Club featuring Employer – Clean Power
17	18 Team Work – Soft Skills Workshop 9:30 AM – 12:00 PM	19 Over 50 & Job Searching Workshop 9:00 AM -11:00 AM	20 Workforce Innovation & Opportunity Act Orientation 2:00 PM	21 Opening Doors Workshop 2:00-3:30 PM <i>NO JOB CLUB</i>
24 MENASHA JOB CENTER CLOSED CHRISTMAS EVE	25 MENASHA JOB CENTER CLOSED CHRISTMAS DAY	26	27 Researching A Company Before Your Next Interview Workshop 8:30 AM – 10:00 AM NO WIOA ORIENTATION	28 Job Club featuring Employer - Burger King
31 MENASHA JOB CENTER CLOSED NEW YEAR'S EVE	FOLLOW THE CENTER twitter.com/fvwda facebook.com/fcwda www.foxvalleyjobcenters.com		<u>CENTER HOURS</u> Monday - Friday 8:00 AM-4:30 PM	<b>2018</b>

Menasha Job Center Computer Lab Calendar PLEASE SIGN UP FOR WORKSHOPS						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
	3 Computer Basics 9:00-11:30am	4 Intro to Word 9:00-11:00am	5 Navigating the Internet 9:00-11:00am	6 All about Email 9:00-11:00am	7 Computer Lab Closed 8:00-1:00pm	8
	Open Lab 12:30-4:30pm	Open Lab 12:30 -4:30pm	Open Lab 12:30 -4:30pm	Computer Lab Closed 12:30 –3:30pm	Open Lab 1:00-4:30pm	
)	10 Computer Basics 9:00-11:30am	11 Intro to Word 9:00-11:00am	12 Navigating the Internet 9:00-11:00am	<i>13</i>	14 Intro to Excel 9:00-11:00am	15
	Open Lab 12:30-4:30pm	Open Lab 12:30 -4:30pm	Open Lab 12:30 -4:30pm	Computer Lab Closed 9:30 –3:30pm	Computer Lab Closed 12:30 –3:30pm	
6	17 Computer Basics 9:00-11:30am	9:00-11:00am	19 Navigating the Internet 9:00-11:00am	20 All about Email 9:00-11:00am	21	22
	Open Lab 12:30-4:30pm	Intro to Job Center of WI.com 1:00-2:00pm	Open Lab 12:30 -4:30pm	Computer Lab Closed 12:30–3:30pm	Open Lab 8:00 -4:30pm	
23	24	25	26 Navigating the Internet 9:00-11:00am	27	28	29
	Computer Lab Closed	Computer Lab Closed	Computer Lab Closed 11:00 –4:30pm	Computer Lab Closed	Computer Lab Closed	
80	31					
	Computer Lab Closed					
Menasha Job Center — <b>Computer Lab</b> Vickie @ 920.968.6835 or vmcparlon@fsc-corp.org						

## Holiday Events

Breakfast with Santa Saturday, December 8

9-11 a.m. FVTC Appleton Campus



Celebrate the season with us at this festive family event. Enjoy breakfast, decorate cookies, create keepsakes, and get pictures with Santa and Mrs. Claus. \$5 per person, 1 and under free.

Space is limited at this event. Reserve your spot by registering with Student Life – (Rm: E137) or email Holly at <u>engelmah@fvtc.edu</u>.

## **Oshkosh Celebration of Lights**

**FIVE Free Community Nights** 

### December 4, 7, 11, 18, and 25 from 5 pm – 9pm.

Location: Menominee Park, 520 Pratt Trail, Oshkosh, WI 54901

ALL COMMUNITY NIGHTS OFFER FREE ADMISSION – An in-date non-perishable food donation appreciated.





## **Receptionist Academy**

Earn your GED/HSED while you take the Receptionist Academy classes!



### **RECEPTIONIST TECHNICAL DIPLOMA**

#### **DESCRIPTION:**

The Receptionist Technical Diploma prepares students for employment in entry-level office positions. Introductory computer skills, communication, customer service, business networking and office procedures are skills emphasized in this technical diploma. Students can advance from the Receptionist Technical Diploma to the Office Assistant Technical Diploma and into the Administrative Professional Associate Degree.

#### **COURSES:**

#### Microsoft Office Software Suite - January 2019

Focuses on introductory features and applications of the Microsoft Office Word, Powerpoint and Excel. Students will apply introductory software features to the successful completion of business-related projects and scenarios. Students will use their critical thinking skills to produce professional documents using MS Word, Powerpoint and Excel.

#### Business Relationship Development - Fall 2019

Provides students with opportunity to develop and analyze networking and business relationships. Includes examination of the networking process, tools to facilitate and enhance networking opportunities and networking communication development.

#### Office Fundamentals - Fall 2019

Focuses on the development of fundamental office skills. Students will gain skill in general office duties, records retention and maintenance, application of office technologies, verbal and written communication, and customer service.

\*Classes meet Tuesdays and Thursdays from 8:30 am - 1:30pm

#### For more information please contact Lori Matthews (<u>Matthews@fvtc.edu</u>) or Beth Voet (Voet@fvtc.edu)

### **Career Development Workshops**



fvtc.edu

### **Unsure of Your Career Path?**

### Attend a <u>FREE</u> Career Development Workshop and create a plan to achieve your career goals!

Assess your skills, values, and interests while learning how they relate to different career paths. Explore occupations, job outlook information, and educational programs. Each workshop is scheduled for a total of six hours.

Individual appointments with a career counselor are included as part of each workshop.

Day	Workshop Dates	Time	Class Number & Location
Thursday	November 29 December 6	12:00–3:00 p.m.	54595   <b>Appleton</b>   Rm B126
Thursday	November 29 December 6, 13	5:00—7:00 p.m.	55443   Appleton 55444   Chilton 55445   Clintonville 55448   Oshkosh 55446   Waupaca 55447   Wautoma This is an ONLINE Collaborate Workshop. Please see your class schedule for details.
Saturday	January 26 February 2	9:00 a.m.—12:00 p.m.	64693   Appleton   Room G227
Monday	February 4, 11, 18	9:00—11:00 a.m.	64695   Appleton   Room B123
Thursday	February 14, 21, 28	9:00—11:00 a.m.	64696   Appleton   Room B126
Wednesday	February 27 March 6	1:00-4:00 p.m.	64738   Appleton   Room B123

#### Upcoming workshops are listed below.

To register for a workshop, call (920) 735-5645.

### 16th annual Race for the Light on Saturday December 1st!

Race day is right around the corner! Dust off your ugly Christmas sweaters and get your festive gear ready!

Run of show:

2:30pm- Registration opens at Boys and Girls Club
501 E Parkway Avenue, Oshkosh WI, 54901
4:00pm: Shout outs and thank yous
4:30pm: Race starts
After Race: light snacks and beverages



### Free Legal Assistance Clinic

Attend our free legal assistance clinic, offered by the FVTC Paralegal Student Organization.

Saturday, Dec. 1 9 a.m.-Noon Fox Valley Technical College 1825 N. Bluemound Drive, Appleton Use Entrance 1



Volunteers from Fox Valley Technical College's Paralegal Student Organization and local attorneys are available to assist individuals with various legal issues on a first-come, first-served basis. Whether you are proceeding pro se (without an attorney) or are just looking for legal guidance, our volunteers are able to assist with a variety of case types.

Open enrollment for Health Insurance

Enrollment period is:

November 1—December 15, 2018.

Please call 920-882-6420 to schedule your

appointment today at the Partnership

Community Health Center.



## **Community for Hope**

# SURVIVORS OF SUICIDE LOSS GATHERING TO REMEMBER For those who have lost a loved one by suicide



### Thursday, December 13, 2018 6:30-8:00 p.m. Oakhaven Church 2175 Witzel Ave., Oshkosh

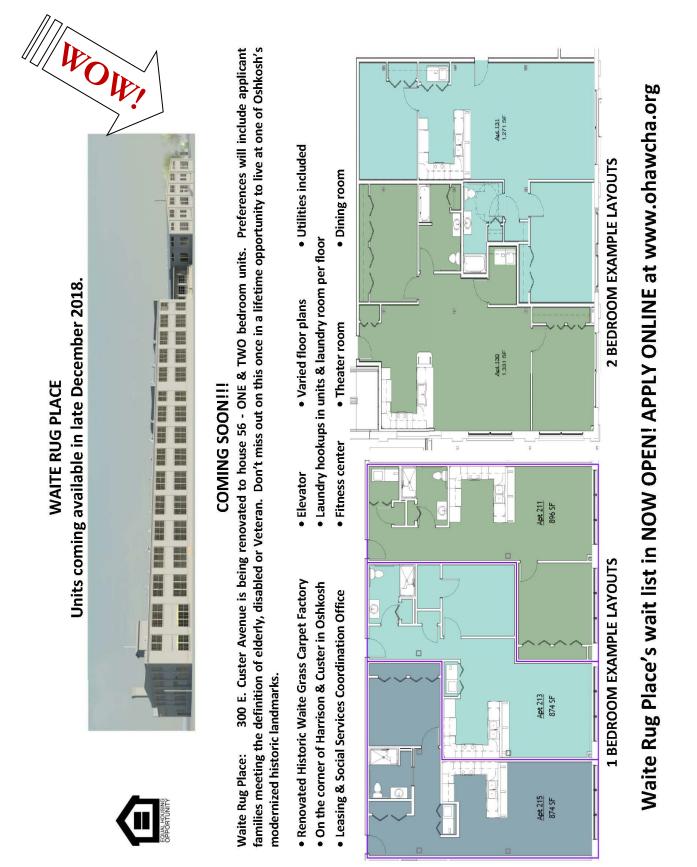
Hosted by Community for Hope We will have a non-denominational program and refreshments to follow.

The Holidays can be a difficult time for those who are grieving. Join others who are experiencing similar thoughts and feelings.

We will honor the memory of your loved one with a candle ceremony and an ornament to take home.

Please RSVP by contacting Debbie at Community for Hope (920) 230-4840, communityforhopeoshkosh@gmail.com





## **NEW Housing available soon!**

Family Self Sufficiency

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## **Oshkosh Holiday Assistance**



#### 2018 Holiday Assistance Sign Up for Coats, Toys, Adopt a Family What to bring

ALL SERVICE SALVATION ARMY CARD current within the last six months

OR:

- Current Photo ID for <u>all adults</u>
- Social Security or Forward cards for <u>everyone in household</u>
- Proof of address (bill or lease)
- Proof of income for <u>entire household</u>
- Income includes print outs of Wages, Unemployment, Food Stamps, (Food Share Card), Social Security, Child Support and W2

#### <u>Holiday Sign Up</u>

	9
9:00-12:00 pm and 1:00-4:00 pm Salvation Army 417 Algoma Blvd Sign up for Toy Store, Adopt a Family Coats	
9:00-12:00 pm and 1:00-4:00 pm	
417 Algoma Blvd <u>Sign up for Toy Store, Adopt a Family, Coats</u>	
9:00-12:00 pm and 1:00-6:00 pm Salvation Army 417 Algoma Blvd. <u>Sign up for Toy Store and Coats ONLY</u>	
9:00-6:00 pm Salvation Army 417 Algoma Blvd.	
	Salvation Army 417 Algoma Blvd Sign up for Toy Store, Adopt a Family, Coats 9:00-12:00 pm and 1:00-4:00 pm Salvation Army 417 Algoma Blvd Sign up for Toy Store, Adopt a Family, Coats 9:00-12:00 pm and 1:00-6:00 pm Salvation Army 417 Algoma Blvd. Sign up for Toy Store and Coats ONLY 9:00-6:00 pm Salvation Army

#### <u>Coats</u>

Coat sign up on October 23<sup>rd</sup>, October 24<sup>th</sup>, and November 7th for birth to school age children, no adults. Adult coats will be in the entrance to the Salvation Army in November. Coat distribution will be Saturday, November 10<sup>th,</sup> 9:00-12:00 pm and 1:00-4:00 pm Old Planet Fitness Building 1850 Jackson Street by Pick n Save North Parents must bring identification; sheet received at time of sign up, and arrive at the time on the sheet. Children may attend if unsure of sizes. No food or drink.

#### **Toy Store**

Toy Store sign up on October 23<sup>rd</sup>, October 24<sup>th</sup>, November 7<sup>th</sup>, December 11th Toy Distribution Tuesday, December 18<sup>th</sup> from 9:00-12:00 pm and 1:00-4:00 pm Wednesday, December 19<sup>th</sup> from 9:00-12:00 pm and 1:00-4:00 pm Old Planet Fitness Building 1850 Jackson Street by Pick n Save North Bring appointment card (received at sign up), identification. Arrive at the time and date designated on the card. No Children. No Food or Drink.

#### **Adopt a Family**

Adopt a Family sign on October 23<sup>rd</sup> and October 24<sup>th</sup> ONLY

If selected in 2016-2017, cannot sign up in 2018. Notification by letter before 12/1/18 via US Mail. If not selected can still go to the Toy Store. If selected cannot go to Toy Store.

Proxy may pick up coats/toys/Adopt a Family gifts-Client will need to write a note giving permission for that person to pick up coats/toys/Adopt a Family gifts, Must bring coat sheet/ toy store card/ Adopt a Family notification letter, and their identification, arrive on date and time designated.



## **EmpowHER**

Are you 18 to 29 years old (without children) and looking for direction in the areas of education, employment and a healthy lifestyle? Do you think about your future and wonder what your path will look like?

Do you live in Calumet, Outagamie, Shawano, or Waupaca Counties or communities of Neenah & Menasha?

#### If so there is a new program for you!

The Women's Fund for the Fox Valley Region has partnered with Fox Valley Technical College to bring you EmpowHER! A FREE 12 week workshop focused on topics young women in their teens and twenties face in our community today!

Workshop Details: Mondays, February 11, 2019 through May 1, 2019 from 9:00 am to 12:00 pm at Fox Valley Technical College-Appleton Campus



Contact Information: Kelly Kohl (920) 735-4825 <u>kohlk@fvtc.edu</u>, Kara Nowak (920) 735-5722 <u>nowakk@fvtc.edu</u> and Alexis Hill (920) 740-2873 <u>hillal@fvtc.edu</u>

To find out if you are eligible, fill out this survey online www.fvtc.edu/EmpowHER



women's fund

### Young Women's Initiative: Starting Point 2.0

The Women's Fund is leading a project using a Two-Generation approach which will address the life-long economic security of single parent women and their children. This project creates a collaboration between FVTC's Starting Point Workshop and the college's educational resources combined with B.A.B.E.S. Inc. and their child development/parenting programming. By serving two-generations and creating a new stable environment for single-parent families, individuals struggling to survive will see the opportunities and potential that exist beyond their circumstances. This workshop and services provided are free to participants and children. **Participant Criteria** 18-29 year old single parent woman · Income level must be at or below 200% of the Federal Poverty Guideline · Must have at least one child under the age of 11 · Must reside in one of the following counties: Calumet, Outagamie, Shawano, or Waupaca, and communities of Neenah & Menasha Project Details: Parent and any child under the age of 5 (not enrolled in school) will attend B.A.B.E.S., children under 11 will participate through take home activities. Must be available February 13 to May 1, Wednesdays 9 am to 12:15 pm. Women Will Learn Time Career Management **Development** Resiliency **Decision-making** Empowerment Self-Esteem Assertiveness **Topics Healthy Goal Setting Relationships** Second half of the FVTC ID available Grants available for moving class will transition to for free busing on forward with education "Inside Track" class without financial stress Valley Transit Create a support system **Case Managers** at FVTC and in matched with women for additional guidance the community Contact Information: Kelly Kohl (920)735-4825 kohlk@fvtc.edu, Kara Nowak (920)735-5722 nowakk@fvtc.edu,

Contact Information: Kelly Kohl (920)735-4825 <u>kohlk@fvtc.edu</u>, Kara Nowak (920)735-5722 <u>nowakk@fvtc.edu</u>, Pastor Mahnie (920)733-6886 <u>execdir@babeshelp.org</u> and Alexis Hill (920) 740-2873 <u>hillal@fvtc.edu</u> To see if you are eligible, fill out this survey online <u>www.fvtc.edu/StartingPoint</u>









Pierce Manufacturing will be conducting informational sessions on their new <u>GED to Work Program</u> for those interested in learning more!

*When:* <u>Tuesday, November 27th</u> from 9:00AM to 10:00AM, 1:00PM to 2:00PM, and 6:00PM to 7:00PM <u>Wednesday, December 5th</u> from 9:00AM to 10:00AM, 1:00PM to 2:00PM, and 6:00PM to 7:00PM

> *Where:* Fox Valley Technical College – DJ Bordini Center Room BC145 5 N. Systems Drive Appleton, WI 54914

With the GED to Work Program, you can expect:

- Hourly rate of \$15.00 while working a minimum of 20 hours a week at one of Pierce Manufacturing's facilities
- 15 hours per week of classroom instruction at Fox Valley Technical College (FVTC) geared towards obtainment of your GED
- On-the-job training (OJT) applying skills and knowledge learned in the classroom to the manufacturing of custom fire apparatus
- Full-time employment upon successful completion of the GED to Work Program

Take advantage of this <u>limited opportunity</u> to earn your GED and <u>ain full-time</u> employment upon completion!



## Ramp **Up Classes**

Ramp Up Your FUTURF at FVTC						
A Control of the second state of the second st						
	Fox Valley TECHNICAL COLLEGE Knowledge That Works					
Step 1: <b>Choose</b>		tion ientation Schedu	lle for Appleto	1		
Class #	Day	Time	Date	Room		
60073	Monday	5:30-7:20 p.m.	January 14	A105A		
60074	Tuesday	12:30-2:20 p.m.	January 15	A105A		
Step 2: Choose One Transition Class						
	19 College	Transition Class S	Schedule for Ap	·		
Class #'s	Day	Time	Dates	Room		
Class # 62672 <u>and</u> Class # 62702	Monday	5:30-7:20 p.m.	January 21-May 13	A156		
Class # 62671 <u>and</u> Class # 62701	Tuesday	12:30-2:20 p.m.	January 22-May 14	C175		
For more information call (920) 735-2433,						
or ask an Adult Basic Education instructor.						

10/22/18 tl