

# Community Service – Economic Self Sufficiency Activity (CSSR) Requirements for Public Housing



Paraphrased from OHA/WCHA 2014 ACOP:

Dwelling Lease Section 5, Item C, per federal regulations (24 CFR 960.601) require that in order to be eligible for continued occupancy, **each adult family member** must either (1) contribute eight hours per month of community service (not including political activities), or (2) participate in an economic self-sufficiency program, or (3) perform eight hours per month of combined activities as previously described unless they are exempt from this requirement.

Exempt household members include those who are:

1. age 62 or older.
2. blind or disabled as defined under 216(I)(1) or 1614 of the Social Security Act (42 U.S.C. 416(I)(1) and who certifies that because of this disability she or he is unable to comply with the CSSR requirements, or are the primary care giver for someone who is blind or disabled.
3. Family members working, earning over \$5000 per year.
4. Exempted from having to engage in a work activity under W2 or other state welfare program.
5. Receiving W2 assistance or other state welfare program assistance and in compliance with the program.

**Tenant:** If you feel you are exempt, provide written response (circle) of which exemption you meet, sign and date below, and provide this notice to the Oshkosh/Winnebago County Housing Authority (HA). The HA will verify exemption claims and status changes, and you may be asked to provide proof if it is not already on file. **Changes in status shall be reported by you, the resident, in writing**, to the HA within ten (10) calendar days of the change.

TENANT: By signing this document, I confirm that I have read this form and understand the community service requirements, and that if I circled one of the above exemptions, that I meet this exemption.

Print Name: \_\_\_\_\_ Address: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

\*If no exemption is circled, I understand my requirement to perform and provide proof of completed CSSR activities.