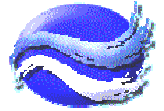




OSHKOSH HOUSING AUTHORITY  
WINNEBAGO COUNTY HOUSING AUTHORITY  
600 Merritt Avenue, PO Box 397, Oshkosh, WI 54903  
Oshkosh: (920) 424-1450 • Fox Cities: (920) 727-2880  
Fax: (920) 424-1474 • TDD: (920) 424-1479



## Family Service Internship Description

As a family service intern with the Oshkosh / Winnebago County Housing Authority, you will work with our family housing programs and our Family Self Sufficiency program to improve and expand the services offered to families throughout Winnebago County. You will greatly expand your knowledge of housing assistance programs and services while providing assistance to Housing Authority staff with the implementation of programs designed to help families meet their needs, including housing, home management, home ownership, financial management, education achievement, career advancement, and more.

### **Public Housing**

The Oshkosh and Winnebago County Housing Authority (OHAWCHA) provides affordable public housing to qualified low-income families throughout Winnebago County. The family service intern will assist applicants with entry into public housing, will review and enforce housing policies and regulations, will help families with home management needs and skills, and will work with residents on lease compliance. The family service intern will complete the internship experience with an increased understanding of public housing policies and regulations, fair housing and tenant rights, family housing issues, and property management responsibilities.

### **Family Self-Sufficiency Program** *“HUD’s Best Kept Secret”*

OHAWCHA offers qualified families in the Housing Choice Voucher program the opportunity to participate in the Family Self Sufficiency program (FSS). This program is designed to assist families in reaching their goals of home ownership, career advancement, education achievement, and successful financial management. During the course of the internship, the family service intern will be actively involved with expanding the FSS participant foundation, developing individualized service plans, creating activities for FSS participants to complete, and working one on one with the participants to help them achieve their personal goals.

### **Professional Skill Development**

As a representative of OHAWCHA, the family service intern will abide by HUD’s policies and maintain the confidentiality of the clients they are assisting. During the course of the internship, the family service intern will be empowered and encouraged to improve the public housing community and further investigate the diverse issues, needs, barriers and strengths of lower-income families. Working as an advocate, the family service intern will build relationships between FSS participants and community programs, while in turn improving their own personal and professional networking skills.

